

Kilburn Grange School
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19th March 2018

EXTENDED SCHOOL PROVISION – SUMMER TERM 2018

Dear Parents,

We are delighted that we are able to offer a breakfast club, a wide range of after school clubs and an extended day provision for our children.

The school has reviewed the cost of after school clubs in light of feedback from last academic year, all clubs are now £5.00 a session. There is also an additional discount to families who are on low income. Please see Ms Thomas for more details.

Please note that in order **to book** clubs for the term, we are now using the computerised system, ParentPay. Log onto www.parentpay.com and use your child's unique log in details. We are **not** using booking forms any longer.

Step by Step guide to booking clubs:

1. Clear any outstanding debts from the Spring Term.
2. Decide which clubs you would like to sign your child up to for the Summer Term.
3. Links will go live for you to book your club (this includes Sunrise and Sunset Club) on Parent Pay from Tuesday 20th March: **You will not be able to pay your deposit until then!**
4. In order to secure your child's club, a £1 non-refundable deposit must be paid through Parent Pay. This will be allocated on a first come first served basis. It includes parents that pay with Child care vouchers. Please note that if a debit card has a £2.00 limit, we will deduct any over payment from the cost of the club.
5. Once the club is full, you will be unable to see the club on ParentPay or book a place.
6. The clubs will then be set up on parent pay for the eligible children and the £1.00 deposit will be reduced from the overall charge. We will email you to let you know when you are able to pay the balance for your chosen clubs.
7. Pay for the relevant club on Parent Pay or by childcare vouchers as usual.

Extended Care Terms and Conditions

- A penalty fee will be chargeable for late collection from all clubs and after school care, this is charged at £5.00 per 5 minutes.
- On applying for a place, automatic consent is given to comply with the schools After School Club Agreement (available on the school website).

If you have misplaced your login details, please contact the office in advance of when the clubs become live.

Remember First come, First Served!



Breakfast Club – Sunrise Club

Sunrise Club will run from week beginning 16th April 2018 and finish week beginning 23rd July 2018. This runs from 7.45am until 8.30am and is charged at £10.00 per week. Or on an ad-hoc basis of £2.00 per day. This needs to be booked and paid for in advance. Your child needs to be at school before 8.00am to enjoy the healthy breakfast provided.

After School Clubs

After School Clubs run for x12 sessions during the Summer Term. These will run from week beginning 23rd April 2018. Clubs are charged at £5.00 for the x12 sessions. This needs to be booked and paid for in advance. **There will be no After School Clubs the first and last week of term.**

Clubs run from 3.45pm – 4.45pm. A healthy snack will be provided for your child to enjoy before they start.

At 4.45pm we will bring your child to the **playground** in order for you to collect them, the school gate will open at 4:40pm and close at 4:50pm. Please be there on time to meet your child as it is distressing for them if you are late and you may incur a fine (please see above).

Please ensure you have paid your £1.00 deposit on ParentPay to secure your place. There are 16 spaces available for each club on a first come, first served basis.

Later School Provision – Sunset Club

Pupils who attend afterschool clubs are also able to sign up for the Sunset Club which runs from 5.00 – 6.00pm from Monday to Thursday. This is charged at £2.00 per session. Children are collected from their after school clubs and given a drink and snack, before they go to Sunset Club. Children need to be collected at 6.00pm from the **Main Entrance**. There are x16 places available on a first come, first serve basis.

Please note that Sunset after school care will not take place on a Friday as we have an early finish. The school will close at 5:00pm rather than 6:00pm.

Club	Day of the Week	Time	Cost
Sunrise Club	Monday – Friday	7.45 – 8.30am	£10.00 per week
Sunrise Club	Ad-Hock	7.45 – 8.30am	£2.00 per day
Art	Monday	3.45 – 4.45pm	£60.00 for x12 sessions
Ballet	Tuesday	3.45 – 4.45pm	£60.00 for x12 sessions
Drama	Tuesday	3.45 – 4.45pm	£60.00 for x12 sessions
Cookery	Wednesday	3.45 – 4.45pm	£60.00 for x12 sessions
Coach K’s Sports Club	Wednesday	3.45 – 4.45pm	£60.00 for x12 sessions
Lego	Thursday	3.45 – 4.45pm	£60.00 for x12 sessions
Zumba	Thursday	3.45 – 4.45pm	£60.00 for x12 sessions
Football Club	Friday	3.45 – 4.45pm	£60.00 for x12 sessions
Science Club	Friday	3.45 – 4.45pm	£60.00 for x12 sessions
Sunset Club	Monday – Thursday	5.00 – 6.00pm	£2.00 per session

IF YOU RECEIVE TAX CREDITS, YOU MAY BE ENTITLED TO 80% TOWARDS THE COST OF THE CLUBS.

This is awarded subject to personal circumstance and you would need to contact your local tax office. Please inform them you wish to use the extended school provision provided by your school, quoting the Kilburn Grange School’s URN / Ofsted Number: 141751 and DFE Number 304 2035. They will then advise whether or not you are eligible for support.

IF YOU ARE ELIGIBLE FOR PPG YOU ARE ALSO ENTITLED TO A £1:00 DISCOUNT FROM ALL CLUBS.

Please contact info@kilburngrangeschool.org.uk for more information.

If you are running late to collect your child from an after school club and you have tried the school office but not been able to get through. **Please do not leave a message, but call the school mobile: 07764 969802.**

Kind Regards
Kilburn Grange School

