

9<sup>th</sup> December 2022

**EXTENDED SCHOOL PROVISION – SPRING TERM 2023**

Dear Parents,

We are delighted that we are able to offer a breakfast club, a range of after school clubs and an extended day provision for our children.

**Step by Step guide to booking clubs:**

1. Sign up to **SCOPAY** system – If you do not already have your login details (same system as for dinner payment), please request it from the office.
2. Decide which clubs you would like to sign your child up to for the Spring Term.
3. Bookings will be active for you to book and pay for your club (this includes Sunrise) on **SCOPAY** from Thursday 15<sup>th</sup> December 2022 to Monday 2<sup>nd</sup> January 2023. **This is an instant book and pay portal!**
4. Parents that pay for clubs with childcare vouchers will still have the option to book. If you are in receipt of childcare vouchers, please inform Ms. Murray in the main office as soon as possible in order to add the required clubs.
5. Once a club is full, you will be unable to book the preferred club on **SCOPAY**.
6. Sunset club needs to be requested and it will be added to your **SCOPAY** account.
7. If you are unable to see the available clubs **SCOPAY**, this is possibly due to outstanding debts on the previous portal – **Schoolsbuddy** and on **SCOPAY**. Please clear all debts and then contact Ms. Murray if you wish to book clubs for the Spring Term 2022.

**Extended Care Terms and Conditions**

- A penalty fee will be chargeable for late collection from all clubs and after school care; this is charge at £5.00 per 5 minutes. If you are late more than 3 times, you will be denied access to the extended provisions.
- On applying for a place, automatic consent is given to comply with the schools After School Club Agreement (available on the school website).

If you have misplaced or have not activated your email login details, please contact the office in advance of when the clubs become live.

**Remember that the **SCOPAY** portal is an instant book and pay system!**

**Breakfast Club – Sunrise Club**

Sunrise Club will run from week beginning 2<sup>nd</sup> January and finish week ending 31<sup>st</sup> March 2022. This runs from 7.45am until 8.30am and is charge at £12.50 per week or on an ad-hoc basis of £2.50 per day. This needs to be booked and paid for in advance. Your child needs to be at school before 8.15 am to enjoy the healthy breakfast provided. If you child arrives after 8:15 am, they will only be offered milk and a fruit.



### After School Clubs

After School Clubs run for x10 sessions during the Spring Term. These will run from week beginning 9<sup>th</sup> January - 24<sup>th</sup> March 2023. Clubs are charged from £4.00 - £6.50 per session for the x10 sessions. **There will be no After School Clubs the first and last week of term.**

Clubs run from 3.45pm – 4.45pm. A healthy snack will be provided for your child to enjoy before they start.

At 4.45pm, we will bring your child to the **playground** in order for you to collect them; the school gate will open at 4:40pm and close at 4:50pm. Please be there on time to meet your child as it is distressing for them if you are late and you may incur a fine (please see above).

### Later School Provision – Sunset Cub

Pupils who attend afterschool clubs are also able to sign up for the sunset club that runs from 4:45 – 5:30 pm from Monday to Thursday. This is charge at £2.50 per session. Children are collected from their after school clubs and given a drink and snack, before they go to Sunset Club. Children need to be collected at **5:30 pm** from the **Main Entrance**.

***Please note that Sunset after school care will not take place on a Friday as we have an early finish at 4:45pm.***

Club	Day of the Week	Time	Cost
Sunrise Club	Monday – Friday	7.45 – 8.30am (12 spaces)	£12.50 per week
Sunrise Club	Ad-Hoc	7.45 – 8.30am	£2.50 per day
Home Learning Club for Reception and Y1-Y6	Monday	3.45 – 4.45pm (22 spaces)	£4.50, £45.00 for x10 sessions
PE Games Club (New)	Monday	3.45 – 4.45pm (12 spaces)	£4.50, £45.00 for x10 sessions
Reading & Comprehension Skills Club Y4 – Y6	Monday	3.45 – 4.45pm (10 Spaces)	£4.50, £45.00 for x10 sessions
Stay & Play/Board Games/Popcorn Hour	Tuesday	3.45 – 4.45pm (20 Spaces)	£4.50, £45.00 for x10 sessions
Football Club for Y1 & Y2	Tuesday	3.45 – 4.45pm (12 spaces)	£4.50, £45.00 for x10 sessions
Cookery Club for Y2 – Y6	Wednesday	3.45 – 4.45pm (18 spaces)	£6.00, £60.00 for x10 sessions
Art Club Y2 – Y6	Wednesday	3.45 – 4.45pm (16 spaces)	£6.50, £65.00 for x10 sessions
Dodge Ball Club Y5 & Y6	Wednesday	3.45 – 4.45pm (12 spaces)	£4.50, £45.00 for x10 sessions
Board Games for Reception– Y6	Thursday	3.45 – 4.45pm (20 spaces)	£4.50, £45.00 for x10 sessions
Street/Contemporary Dance Styles Club for Reception – Y6	Thursday	3.45 – 4.45pm (16 spaces)	£6.50, £65.00 for x10 sessions
Football Club for Y3-Y4	Thursday	3.45 – 4.45pm (12 spaces)	£4.50, £45.00 for x10 sessions
Football Club for Y5 & Y6	Friday	3.45 – 4.45pm (12 spaces)	£4.50, £45.00 for x10 sessions
Spanish Club for Y3 – Y6	Friday	3.45 – 4.45pm (16 spaces)	£6.50, £65.00 for x10 sessions
Dodgeball Club for Y2 & Y3	Friday	3.45 – 4.45pm (12 spaces)	£4.50, £54.00 for x10 sessions



**IF YOU RECEIVE TAX CREDITS, YOU MAY BE ENTITLED TO 80% TOWARDS THE COST OF THE CLUBS.**

This is awarded subject to personal circumstance and you would need to contact your local tax office. Please inform them you wish to use the extended school provision provided by your school, quoting the Kilburn Grange School's URN / Ofsted Number: 141751 and DFE Number 304 2035. They will then advise whether you are eligible for support.

If you are running late to collect your child from an afterschool club and you have tried the school office but not been able to get through. **Please do not leave a message, but call the school mobile: 07764 969802.**

Kind Regards

Kilburn Grange School

