

# Secondary School Transfer Information Session



**Kilburn  
Grange School**  
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# Plan and Prepare

There are some important decisions that we make as parents for example, our child's name, religion, where our child lives and what school our child attends.

Choosing a school for your child is extremely important and sometimes difficult, as each school is different. All secondary schools (as primary schools) teach from the National Curriculum. However, how this curriculum is delivered varies hugely on the ethos of the school, intake of pupils and area the school is situated in.

*So how do you know what school is suitable for your child?*



# Things to consider

When looking at a secondary school for your child, you may want to consider the following:

- The school's Ofsted report
- The school's admission criteria
- What are the school's GCSE results data
- The distance of the school from where you live
- The cost of the school uniform
- What the school offers- if you child has a specific talent e.g. does the school have a rich sport curriculum or music curriculum
- Do you want a faith or non faith school- faith schools often have added criteria of entry
- Are any of your child's friends going to the school that you have selected
- Not all schools give priority to children with siblings already attending the school, so you will need to check the admission criteria
- What order will you list your schools of preference?\*



\*The reason it is so important to list the schools in your order of preference is that when results are returned to the Admissions Team, we may receive offers for more than one of your preferences. As only one offer can be made to your child, you will be offered the highest school possible from the list you provided. Any offers made lower in your list will be withdrawn and put back in the system. Take special care how you order your preferences is that when results are returned to the Admissions Team, we may receive offers for more than one of your preferences. As only one offer can be made to your child, you will be offered the highest school possible from the list you provided. Any offers made lower in your list will be withdrawn and put back in the system. Take special care how you order your preferences



# Where to start?

- Have an open discussion with you child. Although parents make the final decision its important that your child's voice is considered.
- Look at the school's entry criteria
- Browse the school's website- to see what the school offers, that will be suitable/ compliment your child's needs and personality
- Check the school's Ofsted report ([ofsted.gov.uk](https://www.ofsted.gov.uk)) and GCSE data
- Find out and attend the school's open evening- its important that you take your child with you when visiting after all they are the ones that will be attending
- Don't be afraid to ask questions during your visit
- Speak to other parents
- Check whether the school that you want requires an entry exam
- Where the school is situated in relation to where you live for example, some schools have a distance criteria.
- Contact the schools you are interested in and ask for a prospectus



# GCSE results

[https://www.gov.uk/government/collections/statistics-performance-tables#secondary-school-\(key-stage-4\)](https://www.gov.uk/government/collections/statistics-performance-tables#secondary-school-(key-stage-4))

This website has been created by the Department of Education to give you league tables and results of secondary schools in England



# Types of School

- Community
- Academy
- Voluntary Aided (Faith)
- Foundation
- Free
- State



# Independent schools

- Sometimes called Private schools
- Normally fee-paying
- [www.isc.co.uk](http://www.isc.co.uk)
- Apply to the school(s) directly





# Open days/evenings

## Choosing a secondary school in Camden

### Open events 2023



#### Acland Burghley School

Burghley Road, London NW5 1UJ 020 7485 9535  
www.aclandburghley.camden.sch.uk

Open evening: Wednesday 20 September, 5.10pm  
Open mornings: 19 and 20 September from 9.15am  
Sixth Form: Thursday 23 November, 5.30 to 8pm at William Ellis and Parliament Hill Schools (pre-registration is required – see the school website or www.larwip.camden.sch.uk)

#### Hampstead School

Westmore Road, London NW2 5RT  
020 7794 8133  
www.hampsteadschool.org.uk

Open evening: Tuesday 18 October, 5.30pm  
Open mornings: 19 and 20 September, 9am to 10.30am. Please arrive for 8.15am start  
Sixth Form: Tuesday 21 November, 6pm

#### The UCL Academy

Adelaide Road, London NW3 5AQ 020 7449 3080  
www.uclacademy.co.uk

Open evening: Monday 25 September, 4.30 to 6.30pm  
Open mornings: 22, 29 September and 6 October, 9 to 10.30am. Please call to book appointments  
Sixth Form: Monday 6 November, 4.30 to 6.30pm. Please call to book appointments

#### Parliament Hill School

Highgate Road, London NW5 1RL  
020 7485 7077  
www.parliamenthill.camden.sch.uk

Open evening: Thursday 28 September, 5 to 7.30pm  
Open mornings: 3, 4, 10 October, 9 to 10.30am  
Sixth Form: Thursday 23 November, 5.30 to 8pm at William Ellis and Parliament Hill Schools (pre-registration is required – see the school website or www.larwip.camden.sch.uk)

#### La Sainte Union

Highgate Road, London NW5 1RP 020 7428 4600  
www.lasainteunion.org.uk

Open evening: Tuesday 19 September, 4 to 7pm  
Open days: 10 and 11 October from 9am. Please check the school website for further information and the booking form.  
Sixth Form: Thursday 23 November, 5.30 to 8pm at William Ellis and Parliament Hill Schools (pre-registration is required – see the school website or www.larwip.camden.sch.uk)

#### Camden Moving On to Secondary School event for parents of pupils in Years 4, 5 and 6

Held on Thursday 21 September, from 4.15pm to 6.45pm at the Francis Crick Institute, 1 Midland Road, NW1 1AT.

Please register at Eventbrite (search for 'Camden Moving On')

#### Camden School for Girls

Sandall Road, London NW5 2DB 020 7485 5414  
www.csg.sch.uk

Open evening: Monday 18 September, 5 to 7pm  
Open mornings: 13 and 15 September, 9am to 11am  
Sixth Form: Tuesday 20 November. Tickets will be available from 2 October. Please check website nearer the time.  
Banding assessment registration: register online by 19 September, 12 noon

#### Haverstock School

24 Haverstock Hill, London NW3 2BQ  
020 7267 0975  
www.haverstock.camden.sch.uk

Please check the school calendar or contact the school for the arrangements of Sixth Form events  
Open mornings with view of classrooms: Drop in any Thursday from 9 to 10am from 14 September to 19 October

#### Maria Fidelis School FJC

1-29 Drummond Crescent, London NW1 1LY  
020 7387 3666  
www.mariafidelis.camden.sch.uk

Open evening: Wednesday 27 September, 4 to 6pm  
Open mornings: Every Tuesday during term time. Please check our website for more information  
Sixth Form: Please check the school calendar or contact the school for the arrangements of Sixth Form events

#### Regent High School

Chalfont Street, London NW1 1RX 020 7387 0126  
www.regenthighschool.org.uk

Open mornings: 2, 3, 4, 5, 6 and 9, 10, 11, 12, 13 October at 9am  
Sixth Form: Thursday 16 November, 4 to 6pm

#### William Ellis School

Highgate Road, London NW5 1RP 020 7267 9546  
www.williamellis.camden.sch.uk

Open evening: Thursday 28 September, 6 to 8pm  
Open mornings: 3, 4, 10 October, 9 to 10.30am  
Sixth Form: Thursday 23 November, 5.30 to 8pm at William Ellis and Parliament Hill Schools (pre-registration is required – see the school website or www.larwip.camden.sch.uk)

## Brent secondary school open events 2024



We would recommend that you visit all the schools that you are thinking of applying for to find out more about the school.

OfE Code	School Name	Address	EIF required	Type of School	Open events
3045405	Alperton Community School	Caling Road, Wembley, Middlesex HA2 4PW	No	Academy	Open School Day will take place on Wednesday 27 September 2023. Further dates for Open Days will be announced in the Autumn Term 2024. See website for full details www.alperton.brent.sch.uk
3046006	Ark Academy	Bridge Road, Wembley, Middlesex HA2 5LP	No	Academy	Monday 2 October 2023, 9am - 10.30am Tuesday 3 October, 9am - 10.30am Wednesday 4 October, 9am - 10.30am Thursday 5 October, 9am - 10.30am See school's website for more details www.arkacademy.org
3044001	Ark Eton Academy	Earl Avenue, Wembley, Middlesex HA2 5JU	No	Academy	Please check the school's website www.arketonacademy.org
3045400	Clarendon High School	Clarendon Avenue, Kenton, Harrow HA3 5JH	No	Academy	Open Evening: Thursday 21 September 2023, 5pm - 7.30pm. See school's website for more details www.clarendon-high.org.uk
3046007	East Crest Academy	Crest Road, Neasden, London NW2 7SN	Yes	Academy	Open Evening: Wednesday 27 September 2023, 5pm - 8pm Open Morning: Week beginning Monday 2 October 2023. See school's website for more details www.eastcrestacademy.co.uk
3046005	Herri Lane Academy Wembley	Doyle Gardens, Wembley, London NW10 2ST	Yes	Academy	Open Week Team: Monday 25 September 2023, 9am - 10.30am Tuesday 26 September 2023, 9am - 10.30am Wednesday 27 September 2023, 9am - 10.30am Thursday 28 September 2023, 9am - 10.30am Friday 29 September 2023, 9am - 10.30am Friday 4 October 2023, 9am - 10.30am Open Evening: Thursday 28 September 2023, 5pm - 7pm. See school's website for more details www.capcityacademy.org
3044033	JFS	The Mall, Kenton Harrow, HA3 9TE	Yes	Voluntary Aided	Open Morning: Wednesday 27 September 2023, 9am - 10.45am Wednesday 18 October 2023, 9am - 10.45am Open Evening: Wednesday 25 September 2023, 4pm - 7pm. See school's website for more details www.jfs.brent.sch.uk
3045402	Kingsbury High School	Prince Avenue, Kingsbury, London NW5 5JR	No	Academy	Open Evening: Tuesday 26 September 2023, 5pm - 7.30pm Open Morning arrangements will be confirmed on the website in September. See school's website for more details www.kingsburyhigh.org.uk
3044000	McHews Community School	North End Road, Wembley, HA2 9JZ	No	Free School	Open Even: Thursday 21 September, 10.30am - 12.00pm Monday 2 October, 5.30pm - 8.30pm Friday 6 October, 10.30am - 12.00pm Online booking at www.mchews.co.uk
3045407	Newman Catholic College	Halesden Road, London NW10 3BN	Yes	Voluntary Aided	Open Morning: Tuesday 19 September 2023, 9.15am - 10.45am Thursday 21 September 2023, 9.15am - 10.45am Tuesday 26 September 2023, 9.15am - 10.45am Thursday 28 September 2023, 9.15am - 10.45am Tuesday 3 October 2023, 9.15am - 10.45am Thursday 5 October 2023, 9.15am - 10.45am After School Team: Wednesday 20 September 2023, 4pm - 5pm Wednesday 27 September 2023, 4pm - 5pm Wednesday 4 October 2023, 4pm - 5pm Open Evening: Thursday 12 October 2023, 5pm - 8pm. Please check website for full details www.ncc.brent.sch.uk
3044033	North West School	Earl Lane Site - East Lane, Wembley HA2 3HT	No	Free School	Open Evening: Tuesday 19 September 2023, 5.30pm - 8.30pm. See school's website www.northwestschool.co.uk
3045410	Preston Manor School	Carlton Avenue East, Wembley, Middlesex HA2 5NA	No	Academy	Open Morning: Monday 25 September 2023, 9.15am - 11.00am Tuesday 26 September 2023, 9.15am - 11.00am Open Evening: Thursday 21 September 2023, 6pm - 8.30pm. See school's website for more details www.preston-manor.com
3045403	Queens Park Community School	Aylestone Avenue, London NW6 7SQ	No	Academy	Open Evening: Thursday 21 September 2023, 6pm. See school's website for more details www.qpc.brent.sch.uk
3045404	St Claudine's Catholic School for Girls	Crownhill Road, Halesden, London NW10 4EP	Yes	Academy	Open Morning Team: Tuesday 19 - Friday 22 September 2023, 9.15am - 12.15pm Open Evening: Monday 25 September 2023, 5.30pm - 7pm. See school's website for more details www.stclaudines.co.uk
3045406	St Gregory's Catholic Science College	Dorington Road, Kenton, Harrow HA3 0MB	Yes	Academy	Open Evening: Thursday 5 October 2023, 3pm. See school's website for more details www.stgregorys-harrow.sch.uk
3044006	Wembley High Technology College	Earl Lane, North Wembley, Middlesex HA2 3HT	No	Academy	Open Evening: Tuesday 19 September 2023, 5.30pm - 8.30pm. See school's website for more details www.wembleyhighschool.co.uk



All Camden secondary schools plan to have open events for parents and the details above were correct at the time of going to print. However, please check the schools' and Camden Council's website for the most up to date information.



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# Key dates

## APPLY ONLINE AND SAVE TIME

The Pan-London eAdmissions site opens on **1 September 2023**.

If your child was born between 1 September 2012 and 31 August 2013, you will need to apply for a secondary school place by **31 October 2023**.

Applying online can be done in five easy steps.

### Why apply online?

- It is quick and easy to do.
- It's more flexible as you can change or delete preferences on your application up until the application deadline of 11.59pm on **31 October 2023**.
- You'll receive an email confirmation once you submit the application.
- You can receive reminder alerts to your mobile to make sure your application gets in on time.
- You will receive your outcome by email during the evening of **1 March 2024**. Paper applicants will not receive their outcome until the following morning.





# Key dates...



2024

1 March

## National offer day

All resident applicants that applied online will receive an email notification during the evening. Resident applicants **will not** be sent a letter in the post unless they submitted their application on a paper form and did not provide an email address.

15 March

Deadline for successful applicants to accept or decline their school offer.

From 29 March

Waiting list positions for schools held by the Admissions Team will be made available. Further offers will be made as a result of withdrawals and late applications for schools with vacancies from this date.

May

Appeals to be submitted within 3 weeks of application outcome. Appeals will be heard over June-July

June/July

Appeals are managed by an independent service and are heard by an independent panel. Academies and Free Schools will also arrange for appeals to be heard before the end of term.



# Other Things to Bear in Mind

## School Preferences

- List up to six schools in the order you prefer them with your most preferred as number one
- The preference order is important, think carefully about this as only one offer can be made
- You can include schools outside your local authority, your ranking doesn't affect your child's eligibility at a place for a school in your own local authority
- Check the admissions criteria for each of your preferred schools as the order of priority may give you an idea of your chances to success
- You can change your preferences any time until 31st of October on your home page
- You cannot change them after this date unless there is a good reason such as a change of permanent address or a test result received after the 31st of October which may affect the likely outcome of the application

## Late applications

**Applications received after 31 October** will be treated as late. Late applications will not be considered until we have allocated school places to the applicants who applied on time.



- Every school has a published admissions criteria
- Schools must offer following the correct order of their criteria

## Looked After Children and Previously Looked After Children

**'Looked after' children and previously 'looked after' children are given the highest priority for a school place and are defined as:**

- children in the care of a local authority, i.e. fostered or living in a children's home
- children who have left care through adoption, a child arrangements order or a special guardianship order as well as those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

## Exceptional social/medical circumstances

Some schools give higher priority to children who have a proven exceptional medical or social need for a place at the specific school. Check the over-subscription criteria and only attach supporting evidence for consideration under exceptional medical / social grounds if this category is listed.

## Children with special educational needs

If your child has an Education, Health and Care Plan (EHCP), the arrangements for your child's transfer to secondary school will be different. There is no online application process.

You should already have received a letter from the SEN Team setting out the secondary phase transfer process for children with EHCPs.







## How places will be allocated

**When all the on-time applications have been submitted, the allocation process will begin:**

- we will let other local authorities know about any preferences you have made for schools in their area
- your rankings will not be passed on to individual schools
- all your preferences will be processed by applying each school's oversubscription criteria to decide which children should be offered places



## Withdrawal of offers

**Places offered at oversubscribed schools will be withdrawn if:**

- the offer was made in error
- the offer was made on the basis of fraudulent or intentionally misleading information
- the offer was made on the basis of information that cannot be verified to the satisfaction of the Admissions Team or later proves to be inaccurate
- the applicant has not responded to correspondence within a reasonable period of time.

If your child's place is withdrawn you have the right of appeal against this decision.



# Myth busters



**Myth:**

**My child has a right to a place at one of my choices**

**Fact:**

The schools listed on your application are preferences. We will offer your child the highest preference possible but if your child does not qualify for a place at any of your preferred schools, we will allocate a place at the nearest school with a vacancy.

**Myth:**

**It does not matter if my application is late**

**Fact:**

Applications submitted after 31 October will not be processed until after all those submitted on time and it is very unlikely that your child will be offered one of your preferred schools.

**Myth:**

**Listing one school will give me a better chance of getting that school**

**Fact:**

If you list only one school and your child does not qualify for a place under the school's admissions criteria, we will offer a place at the nearest school with a vacancy.

**Myth:**

**Children in my road go to the school so my child will too**

**Fact:**

The number of children offered under each criterion at each school can change every year so just because you know children living near you go to a certain school, this does not mean that your child will be offered a place there.

**Myth:**

**I live nearer to the school than the last child offered under the distance criterion last year so my child is guaranteed a place**

**Fact:**

Although the information in the allocation table on page 25 to 27 can give you an idea of how likely it is that your child will be offered a place at your preferred school, the furthest distance offered will change every year. We cannot guarantee that any child will be offered a place at any school.

**Myth:**

**If I apply to a school in another borough, their residents will have priority over my child**

**Fact:**

An admissions authority cannot give priority to its own residents and published admissions criteria cannot include the borough of residence.

**Myth:**

**I have an older child already at the school so my other child will automatically get a place**

**Fact:**

Everyone must apply for a school place even if there is an older child at the school. Many schools give priority to siblings but this does not guarantee a place if there are other children who qualify under a higher criterion.





# How to apply

1. First register online- [www.eadmissions.org.uk](http://www.eadmissions.org.uk)
2. Keep created passwords safe you will need to use them again to check progress/change choices etc.
3. Keep the key dates in mind when making you application or awaiting the result to your application.

## Welcome to eAdmissions

### First time visitors

Create a new account.



[Register](#)

### Returning visitors

Sign into an existing account.



[Sign in](#)

### Find schools

In your area.



[Find](#)



# Key things to remember:

- Final application counts and must be submitted on time by the 31<sup>st</sup> of October
- Changes made online must be submitted
- Preference order is important
- Offer Day is 1<sup>st</sup> March (Secondary)
- Acceptance deadline is two weeks after offer day
- Appeals deadline is four weeks after offer day



# If you need more help?



Brent:  
020 8937 3110



Camden:  
020 7974 1625



[School.admissions@brent.gov.uk](mailto:School.admissions@brent.gov.uk)



[admissions@camden.gov.uk](mailto:admissions@camden.gov.uk)